

## The regulations for writing thesis/independent study on CD (For Hard Copy Thesis)

Khon Kaen University Library has established the full-text thesis/independent study database to provide online searching services to students and staff. Thus, Graduate School assigns the regulations for writing thesis/independent study on CD to ensure students' thesis/independent study are published correctly and help the database preparation and abstracts collection for publishing conveniently.

### 1. Program and Text Font

1. Use Microsoft Word to save abstract both written in Thai and English and set the name of Thai ver. as บทคัดย่อ.doc and English ver. as abs.doc
2. Use Microsoft Word (.doc) or Acrobat PDF file (.pdf) to save the file.
3. Please use only one font type for all files: TH Sarabun New or Time New Roman

### 2. Content Extract and File Name

Please extract each content to save as the following instructions:

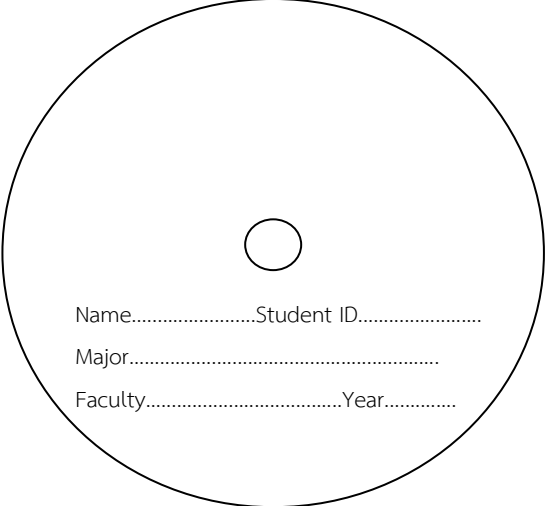
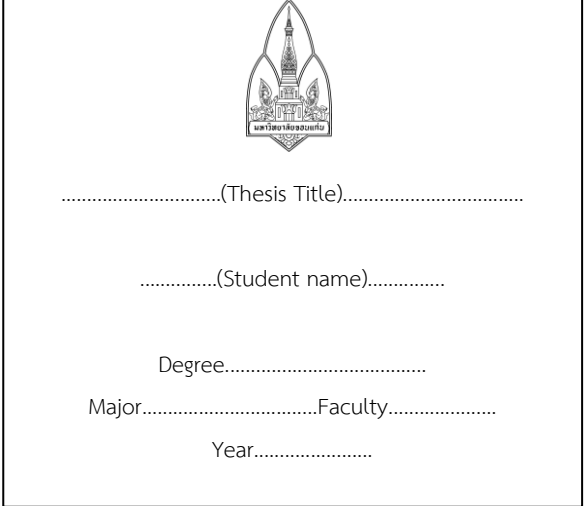
Content	Name on Acrobat PDF file
Cover (front cover, title page TH-ENG, and thesis approval)	01_cov.pdf
Abstract (Thai and English)	02_abs.pdf
Acknowledgement (and dedication-If any)	03_ack.pdf
Table of Contents (content, tables, figures, symbols, and abbreviation-If any)	04_tbc.pdf
Chapter 1	05_ch1.pdf
Chapter 2	05_ch2.pdf
Chapter 3	05_ch3.pdf
Chapter 4	05_ch4.pdf
Chapter 5	05_ch5.pdf
References	06_ref.pdf
Appendix	07_app.pdf
Biography (If any)	08_vit.pdf

### 3. CD submission

Before submitting to graduate school, CD must

- 3.1 be checked and activated antivirus.
- 3.2 be titled student's name, major, faculty, degree, and year.

3.3 be packaged in CD box or clear wallet with CD cover detailed as below:

<p><b>CD</b></p>  <p>Name.....Student ID..... Major..... Faculty.....Year.....</p>	<p><b>CD cover</b></p>  <p>.....(Thesis Title)..... .....(Student name)..... Degree..... Major.....Faculty..... Year.....</p>
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Student who owns the thesis/independent study must check and verify the writing thesis/independent study on CD according to the regulations above. Otherwise, thesis may not be published online.