



Khon Kaen University Announcement

(No. 512/2024)

On Guidelines for Appealing Thesis or Independent Study Results

To establish guidelines for appealing the results of thesis or independent study examinations and to provide educational opportunities. By virtual of Section 37(1) of Khon Kaen University Act. A.D. 2015 and Khon Kaen University Regulations on Graduate Education Level, A.D. 2023 Clause 5. Adhere to the agreement of the Committee Board of Graduate School Meeting at the 12/2023 on December 7, 2023, as well as the agreement of Khon Kaen University Executive Committee Meeting at the 1/2024 on January 8, 2024, therefore issued the guidelines for appealing thesis and independent study results as follows:

Clause 1 This announcement shall be called “Khon Kaen University Announcement (No. 512/2024) on Guidelines for Appealing Thesis or Independent Study Results.”

Clause 2 This announcement shall come into effect as from the day of its issuance.

Clause 3 The previous Khon Kaen University Announcement (No. 946/2007) on Guidelines for Appealing Thesis or Independent Study Results is no longer applied.

Clause 4 In this announcement:

“President” refers to the President of Khon Kaen University.

“Student” refers to the graduate students of Khon Kaen University.

“Thesis” refers to a report of research’s results that is a part of the requirements of the graduate study curriculum.

“Independent Study” refers to a report of the independent study’s results that is a part of the curriculum for master’s degree Plan 2 (Professional Type)

“Appeal” refers to students submit a written petition to the university requesting a review of their thesis or independent study examination results, due to perceived unfair treatment or disagree with the received results.

Clause 5 Students eligible to appeal against thesis examination or independent study results include those who fail their first attempt without requesting a second examination, or those who fail the second thesis or independent study examination.

Clause 6 Students who wish to appeal their thesis examination or independent study results should submit their appeal to the President within 30 days from the date of notification of the examination results. This should be done personally at the Graduate School, in the form of a letter signed by the student, outlining the reasons for the appeal along with supporting evidence and relevant documents.

Clause 7 The university appoints a specific committee to consider appeals, comprising of:

1) Vice President for Education and Academic Services or someone appointed by the President serves as the chairperson.

2) Dean of the Graduate School serves as the vice chairperson

3) Two Associate Deans or individuals appointed by the Faculty, responsible for graduate education in the relevant field aligned with the Faculty where the appeal is made, who are not involved in the appeal issue, serve as the committees.

4) Legal Officer appointed by the President serves as the committee.

5) Associate Dean for Academic Affairs of the Graduate School serves as the committee and secretary.

In addition, one Assistant Secretary may be appointed.

Clause 8 The appeal committee shall proceed to consider the appeal by providing the appellant an opportunity to present the facts for consideration and to submit the appeal decision to the President within 45 days from the date of receiving the appeal. In cases where there are compelling reasons, an extension of the timeframe may be

requested, not exceeding 30 days at a time and not more than twice, with notification provided to the appellant.

Clause 9 The President has the authority to adjudicate the appeal and must notify the appellant of the decision in writing within 15 days from the date of receiving the report from the appeal committee.

Clause 10 The President of Khon Kaen University shall be in charge of this announcement. In case the principles or guidelines are not defined, or if any dispute arises from this announcement, the President of Khon Kaen University has the final authority regarding arbitration, and his/her decision is final.

Announced on February 23, 2024

(Sighed)

(Assoc. Prof. Charnchai Panthongviriyakul)

President of Khon Kaen University