INSTITUTIONAL DETAILS

Name	**Universitat Pompeu Fabra (UPF)**
City, Country	Barcelona, Spain
Website	https://www.upf.edu
About the university (2016-2017 data)	UPF is a modern, high-quality public university that was founded in **1990**. It focuses on the knowledge areas of the social sciences and humanities, communication and information technologies, and health and life sciences. It has **12,500** enrolled students in **30** undergraduate studies, **33** Masters (EHEA) and **9** PhD programmes. UPF welcomes more than **1,800** international mobility students per year, and **38%** of their undergraduate students have done an exchange abroad.
	UPF ranks in the Times Higher Education ranking 2018 as the **1st** Spanish university (**140th** worldwide and **60th** in Europe) and **17th** highest ranked (worldwide) among those under 50 years of age.

INTERNATIONAL RELATIONS SERVICE

Website	http://www.upf.edu/web/international/
Institutional Coordinator	**Sara López** uri@upf.edu
Staff Responsible for Erasmus+ Projects	**Regina Arquimbau** regina.arquimbau@upf.edu
Incoming and outgoing students	**Meritxell Cama** oma.incoming@upf.edu (Exchange students at UPF) oma.outgoing@upf.edu (UPF students selected for Exchange)
Incoming and outgoing PhD students and staff	**Sílvia Vilanova** silvia.vilanova@upf.edu
Mobility and Reception Offices (OMA)	**Ciutadella Campus (Jaume I building)** Ramon Trias Fargas, 25-27. 08005 Barcelona Phones: +34 93 542 24 11|22 03|25 04. *This office assists students attending:* • *Faculty of Economic and Business Sciences* • *Faculty of Humanities* • *Faculty of Law* • *Faculty of Political and Social Sciences* • *Faculty of Health and Life Sciences (located at Mar Campus)*
	Poblenou Campus (Roc Boronat building) Roc Boronat, 138. 08018 Barcelona | Phone: +34 93 542 12 64 *This office assists students attending:* • *Faculty of Communication* • *Faculty of Translation and Interpretation* • *Polytechnic School* **Office hours:** Mondays to Fridays: 10.00 a.m. – 1.00 p.m.

Mondays to Thursdays: 4.00 p.m. – 5.00 p.m. (Ciutadella office only)

ACADEMIC INFORMATION

Academic calendar	It is divided in three terms: September – December | January – March | April – June Each term consists of 10 weeks of classes and 2 weeks for the exams. **Orientation days** are planned to welcome exchange students at the beginning of each term. Attendance to these sessions is compulsory.
Academic information	*https://www.upf.edu/web/incoming/exchange-students-academic-information*

Course offer for Bachelor students

- **Faculty of Communication**
  (Degrees: Advertising and Public Relations, Audiovisual Communication & Journalism)

- **Faculty of Economic and Business Sciences**
  (Degrees: Business Management & Adm., Business Sciences, Economics, and Int. Business Economics)

- **Faculty of Health and Life Sciences**
  (Degrees in Human Biology and Medicine)

- **Faculty of Humanities**
  (Degrees in Humanities and Global Studies)

- **Faculty of Law**
  (Degrees in Criminology and Public Prevention Policies, Labour Relations and Law)

- **Faculty of Political and Social Sciences**
  (Degree in Political and Administration Sciences)

- **Faculty of Translation and Interpretation**
  (Degrees in Applied Languages and Translation and Interpretation)

- **Polytechnic School**
  (Degrees in Audiovisual Systems Engineering, Biomedical Engineering, Computer Science and Telematics Engineering)

PhD programmes:

www.upf.edu/doctorate

Credit system	ECTS
Usual work load	60 ECTS per year - 20 ECTS per term
Grading system	The Spanish grading system is based on a scale from 0 to 10, where 5 is the minimum passing mark.

UPF grading system		ECTS grading system (approx. equivalence)
Excellent * (Excel·lent / Sobresaliente)	9 -10	A
Good (Notable / Notable)	7 -8.99	B

Pass (Aprovat / Aprobado)	5 -6.99	C, D and E	
Fail (Suspens / Suspendido)	0-4.99	FX and F	
*The top 5% of the class can get a **Honours mark** (Matrícula d'Honor / Matrícula de Honor)			

Deadlines for registration	Students coming to UPF for: First term: **30th May** Second and/or third term: **30th October**
Enrolment	Students are requested to enrol on-line prior to arrival, on a first-come first-served basis. UPF recommends a maximum of 20 ECTS per term. Courses from other faculties are restricted and upon availability.
Language of teaching	Courses are taught in English, Spanish or Catalan. The University recommends exchange students to have at least a MCER B1 level of Spanish or a B2 level of English.
Language learning	Exchange students can enrol in Spanish and Catalan courses at the Languages UPF programme (www.upf.edu/pei/). There are specific courses targeting UPF exchange students at a reduced price.

PRACTICAL INFORMATION

Visa	Students from the EU do not need to apply for a visa. Students from outside the EU will have to apply for a student visa. Please note that a tourist visa is not enough to stay in Spain for over three months. More information can be found at https://www.upf.edu/barcelona (legal formalities for foreigners)
Health cover	Students from a Member State of the European Union, the European Economic Area (EEA) or Switzerland and entitled to coverage under the social security system of their country, then they can apply for the European Health Insurance Card (EHIC). While the EHIC card gives EU citizens access to medically necessary, state-provided healthcare during a temporary stay in Spain, it is NOT an alternative to travel insurance. It does cover NEITHER accidents NOR any private healthcare or costs such as a return flight home country or lost/stolen property. Students which are citizens of a country outside the EEA or Switzerland, then they must find out whether there exists a mutual health provision agreement between the Social Security system of their country and Spain (this is the case of a number of Latin American countries). If such an agreement exists, they can obtain a document from the relevant authorities in their country entitling them to free medical coverage in Spain. All international students, including Erasmus, are required to have full coverage of eventual risks during their stay in Spain and UPF will check that at least an accident and travel insurance has been contracted to complement the EHIC. More information at https://www.upf.edu/barcelona (Health Coverage).

Housing	The Mobility and Reception Office does not provide any accommodation service directly. However, UPF is a member of the BCU, a public service that assists international students coming to Barcelona. It manages the <u>Resa Housing Service</u> with a wide range of flats and rooms to rent and information about student residence halls. UPF has direct agreements with some residence halls. More information: <u>https://www.upf.edu/barcelona</u> (Housing)

Cost of living

Students should plan the following monthly expenses (approximate):

Item	Room in a shared flat	Room in a student residence hall
Housing	350-500 €	500-800 €
Food	200 €	200 €
Transport	50 €	50 €
Other expenses	200 €	200 €
Total	**800-950 €**	**950-1,250 €**

Students with disabilities	Information about facilities to welcome students with disabilities available on individual request depending on special needs. Please contact <u>oma.incoming@upf.edu</u> during the nomination process detailing which disabilities and needs should be covered. Final acceptance will be done on a case by case basis.

Welcome and integration activities	The <u>Language Volunteering at UPF</u> organizes leisure and cultural activities for exchange students and offers a language tandem programme, so an international student can meet a local student and an exchange conversation in each other's language.